

# FAS Converting Machinery's terms

## Innehållsförteckning

Confidentiality undertaking	1
Quotes	2
Orders	2
Order acknowledgment	2
Delivery delays	2
Invoices	3
Complaints	3
Measurement protocol	
Delivery terms	
Surface treatment	3
Addresses to FAS	4
Delivery adress	4
Invoice address	1

# Confidentiality undertaking

To obtain access to the Supplier portal you must provide a signed supplier card with acceptance of these terms and a signed confidentiality undertaking.



#### Quotes

- The price of the part shall include all the elements to bring out the detail in the drawing
  - o The price shall include surface treatment.
  - o Starting materials shall be included in the price.
  - o If it appears that FAS wants measurement protocols, then any cost for this shall be included in the price.
  - o Possible cutting costs, set costs, etc., are included in the price.
  - A freight cost from supplier to FAS does not need to be included in the price. However, any such freight from supplier to other suppliers (e.g. blasters, painters) shall be included in the price.
- Quotation shall be made on the quantity that FAS using as the Economic Order Quantity (EOQ). In addition to this quantity you may quote for others quantities if you consider this to be the most profitable for FAS.
- The delivery time for the part must always be stated on the quotation.

#### Orders

- The supplier shall endeavor to deliver manufactured parts (part numbers starting with "1") no later than four weeks after they received the order from FAS.
- The supplier shall endeavor to deliver standard parts (part numbers starting with "2") no later than one week after they received the order from FAS.
- If the text "New drawing shall be enclosed!" is written on the order, the it is the supplier's responsibility to ensure that they received a new drawing and that it is used in the production of the parts of this and future orders. If the supplier already has an order for the same part, but with an older drawing version, the supplier shall, if the part is not made yet, contact FAS for instructions if they shall use the new drawing for these parts also or not.
- FAS shall immediately be informed if any standard part is discontinued or will be discontinued from the supplier catalog and witch replacement part FAS should use instead.

## Order acknowledgment

- Shall be sent to the following email address: <a href="mailto:inkop@fasconverting.se">inkop@fasconverting.se</a>
- Shall not be sent later than 5 days after the order is placed.
- Must contain:
  - o Part number
  - o Price
  - o Delivery time
  - o FAS order number
  - FAS Part number

## Delivery delays

- Shall be communicated to FAS as soon as the supplier suspects that there might be delays.
- Shall be avoided if possible using e.g. overtime and express freight on behalf of the supplier.



#### **Invoices**

- Shall be sent to the billing address below or to e-mail address: <a href="mailto:efakt@fasconverting.se">efakt@fasconverting.se</a>
- Must contain:
  - o Quantity
  - o Price
  - o FAS order number
  - o FAS Part number

## Complaints

- Shall be corrected no later than the day after the complaint is made.
- Shall be sent with the supplier's freight forwarder and with his contract number.

## Measurement protocol

For those parts where FAS indicates that measurement protocol shall be included shall:

- A document with the measurements that FAS are asking for be documented.
- The measured parts be marked with an identifier (e.g. serial number) that makes it possible to identify from which delivery the part came from and which measured values in the protocol detail belong to.

## Delivery terms

- All goods must be sent to the delivery address below.
- The goods must be sent in the best economic way without the risk for damaged goods. This means for example that FAS do not agree to that small details are sent in pallet when it would be sufficed with a small box, there are several non-full boxes of details on the same day from the same vendor, the use of boxes in boxes. Of course this may be done if the supplier does not charge for packaging or due to their nature. For example, the goods must be transported in a special way because of the weight.
- Other terms of delivery according to NL 09 / NLT 09 / NPV 09

#### Surface treatment

- Surface treatment must be made according to instructions in each drawing.
- All painting to be done on FAS details shall be made by powder coating.
- If the painting should be done with "Yellow" color (NCS 1070-Y10R), FAS must approve the color made by a "Master sample" on a 0,5m x 0,5m plate before the painter can be used. Exceptions can be made if the supplier takes the risk that the part will be claimed if FAS thinks that the color is not within the tolerances.



# Addresses to FAS

# Delivery adress

FAS Converting Machinery AB

Virvelvägen 5

SE-232 36 Arlöv

Sweden

### Invoice address

FAS Converting Machinery AB

Box 6

SE-232 21 Arlöv

Sweden

or use

efakt@fasconverting.se

Hjärup, 2015-11-18

Niklas Malmström